



Dover Park Primary School

RYDE ISLE OF WIGHT

PROSPECTUS

A guide for new parents and carers 2025-2026



Welcome

Dear Parents and Carers,

Welcome to Dover Park Primary School; a school in the heart of the Ryde community.

Dover Park Primary School is a popular 1 form entry primary school. We have an ethos of inclusion, nurture and opportunity for all. We can offer your child a spacious and well cared for learning environment, and access to high quality resources and enrichment.

We are committed to securing high standards of attainment and progress, we work hard to engage and inspire children of all abilities and provide high quality, exciting and imaginative teaching and learning.

I hope this guide gives you a feel of the school, but of course the best way to get to know us is to come and visit!

Please contact us on **01983 562617** or at office@doverparkpri.iow.sch.uk to arrange an appointment. You can also visit our website at www.doverpark.co.uk

I very much look forward to meeting you and to working in partnership with you.

Yours sincerely

Mr Jon Kirby
Headteacher



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What do our parents and pupils say about our school?

What do parents say?

"Dover Park Primary School is a very happy school where children feel safe and supported"

"Staff at Dover Park Primary School are kind and caring and ensure that pupils are well cared for"

"The quality of teaching across the school is good and some elements are outstanding"

"My child loves being at Dover Park. She has amazing teachers, fab TAs and has made the best friends she has ever had"

"Brilliant school!"

"This is my third child to attend Dover Park. They have all done, or are doing very well. All the staff here do an excellent job!"

"This school listens to me and has helped my child to do well"

What do our pupils say?

"This school is the best and I love it!"

"I like the teachers, they help me if I get stuck"

"I am always happy to come to school to see my friends and learn new things"

"Staff here are interested in my views and help us if we need it, in class and on the playground"

"I love my teachers- they are the best"

"I have lots of friends here. The children are kind and help each other"

"I think Dover Park is GREAT!"

At Dover Park Primary School our children are at the heart of all we do

Our School Vision

Every child enjoys their learning and experiences the joy of success. A carefully designed, broad, balanced engaging curriculum and bespoke intervention when required ensures that all children reach their full potential. Our caring, supportive and safe environment celebrates diversity and values the individual child. High expectations and ambition in all aspects of school life lead to outstanding achievement and progress in all aspects of pupil development. Quality provision enriches the lives of our school community.

We welcome all who become part of our learning journey.

Our school values

ENJOYMENT
A Love of Learning

MOTIVATION
Self-Discipline

RESPECT
Value Others

ASPIRATION
Strive to be Better

INDEPENDENCE
High Self-Esteem

PERSEVERANCE
Rise to the Challenge

Our aim is to grow children who are...

L Lifelong, independent learners

E Emotionally literate, making good choices about behaviour

A Aspirational- motivated to achieve their best

R Responsible for their own learning and respectful of the rights of others

N Never stop trying and have a 'I CAN' attitude

Admission to school

The school's Admissions Policy is that of the Isle of Wight Local Authority (LA).

You will need to apply to the LA school admissions department for a place for your child at your chosen school.

You can contact them

by telephone: **01983 821000**

by email: **school.admissions@iow.gov.uk**

by post: **School Admissions,
County Hall,
High Street, Newport,
Isle of Wight PO30 1UD**

Further information about school admissions can be found by using the following link:

<https://www.iow.gov.uk/Residents/schools-and-learning/School-Admissions/Admissions-Policies>

Dover Park
Primary School
has a Pupil Admissions
Number (PAN) of 210,

organised into 7 single age
classes of 30 children.

We encourage pupils to start
school in the September
following their 4th birthday.

For the school year 2025
children must have had their
4th birthday between
1 September 2024 and 31 August 2025.

The Governing Board

The Governing Board have the overall accountability for the running of the school. They are responsible, alongside the Headteacher, for ensuring that the school fulfils its legal duties.

The Governing Board at Dover Park Primary School are always pleased to hear the views of parents.

If you need to contact the Governing Board, please contact the school office on **01983 562617** and we will be happy to put you in touch with the appropriate person.

Alternatively, you can contact the Governing Board via the Clerk:
clerk@doverparkpri.iow.sch.uk

Co-Chair of the Governing Board:
Ms. Kimberley Haylor
Mr. Robert Jonhson

Clerk to the Governing Board:
Ms. Natalie Beath



Staff at Dover Park Primary School Arrangements for 2025-2026

NAME	ROLE	TEAM
Mr. Kirby	Headteacher	Senior Leadership
Ms. Roberts	Deputy Headteacher /Inclusion Leader /SENCO	Senior Leadership
Mr. Rowson	Maths Leader	Senior Leadership
Mr. Gregory	English Leader	Senior Leadership

YEAR GROUP	TEACHER	TEACHING ASSISTANTS	LEARNING SUPPORT
Reception EYFS	Ms. Sleep	Ms. Webb, Ms. Winkles	Ms. Thomas Learning Support Assistant will be deployed across the school.
Year 1	Ms. Castle	Ms. Baker, Ms. Frimley	
Year 2	Mr. Rowson	Ms. Gatcum, Ms. Pudney	
Year 3	Ms. Smith	Ms. Coulson	
Year 4	Ms. Baxter	Ms. Barker, Ms. Wetherick	
Year 5	Ms. Jones	Ms. Mead	
Year 6	Mr. Gregory	Ms. Unsworth	

NAME	ROLE	TEAM
Ms. Seager	School Business & Finance Manager	Administration
Ms. Wade	Senior Administrator	Administration
Ms. Beath	Assistant Administrator & Bursar	Administration
Ms. Jackson	Child and Family Liaison Officer	Pastoral
Ms. Henry	Sports Coach/After school sports	Health & Wellbeing
Ms. Tullett	Cook	Catering
Ms. Rose	Kitchen Assistant	Catering
Ms. Willgoss	Kitchen Assistant	Catering
Nviro Staff	Cleaner	Site Staff
Nviro Staff	Cleaner	Site Staff
Nviro Staff	Cleaner	Site Staff
Mr. Thomson	Caretaker	Site Staff

NAME	ROLE	SERVICE
Ms. Gibson	Education & Inclusion Officer (LA)	E&IS
Ms. Joy	School Nurse	NHS
Ms. Coulson	Wrap around care	Dover Park

The School Day

8.40am - 8.50am	Pupils enter school
8.50am - 8.55am	Registration
9.00am - 9.15am	Assembly / Collective Worship
9.20am	Morning Sessions
10.30am - 10.45am	KS1 Playtime
10.50am - 11.05am	KS2 Playtime
12:00	Rec Lunchtime
12.10pm	Lunchtime
1.10pm	Afternoon Session
2.15pm - 2.30pm	KS1 Playtime
3.20pm	End of the day

At 8.40am a member of school staff will unlock the school gates in Winton Street, Park Road and by Youth Options. Parents of reception, Year 1, Year 2 and Year 3 children can say goodbye to their children at the classroom doors. Children in Year 4, Year 5 and Year 6 can be dropped at the double doors and will make their own way to their classes. The gates will be locked again at 8.50am. Children who arrive late will need to sign in at the school office.

At Dover Park we value punctuality and good attendance. It can be very unsettling for a child if they arrive late or miss long/regular periods of school.



Attendance and Absence

“Absences add up – Missing just 2 days a month means a child misses 10% of the school year”

We aim for 100% attendance for all children, but if your child does need to be absent from school due to illness, it is important that you notify the school office by phone **01983 562617**, by email to absence@doverparkpri.iow.sch.uk or via our **Google form** by 9am at the very latest on both their first day of absence and each subsequent day they are not in school.

Any absence from school must be followed up in writing when your child returns to school, otherwise it will be recorded as unauthorised.

Leave of absence, unless in exceptional circumstances, is not permitted. An application for leave of absence can be requested from the school office. All applications will be considered on a case by case basis by the Headteacher, Governing Board and the Education Inclusion Service. The school reserves the right to unauthorised any absence they deem to be unnecessary.

We request that any non-emergency appointments be arranged for after school or for the school holidays.

The school works closely with the Education and Inclusion Service to monitor attendance. If your child's attendance falls below expectation you will be invited to discuss this at a school attendance meeting. Regular absences quickly add up. Missing just two days each month means your child will miss 10% of the school year.

“When children improve their attendance rates, they improve their academic prospects and life chances.”

Safety in School

At Dover Park Primary School, the safety of our pupils, parents and staff is paramount. For this reason, we ask all parents, carers and visitors to the site to support the school by observing our health, safety and security policies and practices.

The school gates are open between 8.40 and 8.50am and again between 3.10 and 3.20pm when pupils will be supervised by staff as they enter and leave the school site.

Pupils in Years R-4 must be brought to and collected from school by a familiar adult. We will not release a child to any adults who are not on our contact list unless written or telephone permission has been given by a parent.

Pupils in year 5 and 6 may come to school unattended, providing you have given parental permission.

We ask that all adults and children walk once on the school site during this busy time. Bikes and scooters must not be ridden in the school grounds.

The Car Park at the front of the school is reserved for school staff only, unless prior permission has been gained from the Headteacher or office staff. We request that parents do not park on either the zig zag lines or double yellow lines that are outside the school entrances. They are there to keep our children and parents safe! We ask that all parents show consideration to people walking to school and our school neighbours at all times when driving or parking near to the school.

When visiting the school, we ask parents, carers and visitors to sign in at the front office. We have a small number of parent helpers who assist with trips and other activities in school. Any adult who is left alone with pupils will have completed an enhanced DBS check before doing so.

Safeguarding

Dover Park Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share in this commitment. Staff work hard to maintain an environment where pupils feel safe and secure.

The curriculum is designed to ensure opportunities for children to develop the skills they need to recognise and stay safe from abuse, including online safety. Children know they can approach adults in school and that they will receive a consistent and supportive response.

In recognising our responsibilities for Safeguarding and Child Protection, as a school we:

- We have clear staff recruitment and selection procedures. All staff, including volunteers have been checked for their suitability through the DBS procedure
- Develop and implement a clear and consistent procedures for identifying and reporting cases, or suspected cases of abuse
- Support children through Early Help, Child in Need and Child Protection Plans
- Establish a safe and nurturing environment free from discrimination and bullying.



School uniform

Our school uniform is a combination of navy blue, white and grey.

Most items can be bought from high street shops.

Items marked with a * below, which have the school logo on, are sold in Kids & Co in Ryde. We have limited these items to help keep costs down for parents. You can also buy high street items and ask Kids & Co to sew/print on a logo to reduce the cost even further.

- Grey skirt, dress, culottes, shorts or trousers
- Navy blue and white gingham dress in summer
- White polo shirt KS1 (no logo required) Plain white collared shirt & tie-KS2
- Navy blue v-neck sweatshirt* or cardigan*, without a hood, (with school logo)
- Plain grey short or knee length socks (not over the knee) or grey tights
- Plain black sensible school shoes or trainers
- Please note skirts should be an appropriate length and of a style which allows pupils to sit comfortably whilst cross legged on the floor. Coloured jeans, leggings, jeggings, treggings or tracksuit bottoms are NOT permitted.

Shoes should be plain, flat, black and appropriate for school. Your child should wear shoes which they can manage to do up independently. Fashion boots, knee length boots, open toed sandals, heels are NOT allowed.

*** If inappropriate shoes are worn pupils may be asked to change into school spares!**

All pupils with long hair should have it tied back. Small, plain navy blue or blue and white gingham hair bands or ribbons can be worn.

***Children wearing inappropriate hair bands will be asked to remove them and will be given a plain band to use.**



Summer

During warm summer months all children should have a named hat or cap in school and a named water bottle.

Winter

In winter children should wear a warm coat with a hood.

P.E. Kit

Children need a change of clothes and footwear for P.E (for health and hygiene reasons) and a draw-string bag in which to keep the kit at school. PE bags* may be bought from the school office.

- Plain navy blue shorts
- School P.E top (Kids and Co.)
- White trainers - Velcro fastenings are essential for younger children
- Plain navy blue jogging bottoms, sweatshirt for outdoor lessons in cold weather- **no sports logos (e.g. Nike, Adidas etc.)**

For health and safety reasons children are not permitted to wear earrings during PE lessons.

Your child's teacher will advise you when PE lessons take place so that **earrings can be removed before school.**

All school uniform and P.E. kit MUST be named.

Children and parents can become upset as a result of lost clothing, please help us to return lost items to you by naming everything your child brings to school.

Bringing other items to school

We request that children do not bring toys, books, balls, games or any other personal items into school, unless they have been specifically requested to do so by their class teacher.

Mobile phones can be brought by children in year 5 and 6, but must be handed into their class teacher each morning.

We do not allow fashion jewellery to be worn in school. Small stud earrings are acceptable, but these must be removed by the child/parent for PE. Pupils may wear a watch.

Pupils may ride their bike or scooter to school. They must leave it tidily in the schools designated storage facility. It is suggested that you mark your child's bike or scooter in some way so that it is easily identifiable if other children have the same make and model. A simple bike lock would also be advisable for additional safety.

***The school and the Local Authority cannot accept responsibility for loss or damage to any personal property.**

Behaviour



We have high expectations of behaviour at Dover Park Primary School.

We encourage children to be aware of the effects of their behaviour on others and to take increasing responsibility for their behaviour as they mature. We expect parents to support us in this.

We have well established school rules:

**Be Ready
Be Respectful
Be Safe**

Rights and Responsibilities

At Dover Park Primary School, we believe that children and adults have:

- The right to be treated with respect by all people irrespective of age, gender, skin colour, status or disability
- The responsibility to respect others within our school community
- The right not to be bullied in any form
- The responsibility not to bully or be unkind to others and to report any bullying to an adult
- The right to feel safe in and around school
- The responsibility to ensure the safety of others is not compromised by their actions
- The right to an education and to learn according to ability
- The responsibility not to disturb the learning of others

Our Curriculum

At Dover Park Primary School, we follow the National Curriculum at all three key stages: Early Years Foundation Stage (EYFS), Key Stage 1 (Years 1 and 2) and Key Stage 2 (Years 3,4,5 and 6).

Children in the Reception Class follow the EYFS Curriculum.

The Characteristics of Effective Learning (playing and exploring, active learning and creating and thinking critically) move between all areas of learning.

The Prime Areas are: Personal, Social and Emotional Development, Communication and Language and Physical development.

The Specific Areas are: Literacy, Maths, Understanding the World and Expressive Arts and Design.

In years 1-6 we teach both core and Foundation Subjects, RE, PSHE & Citizenship, and RSHE:

Core Subjects are: English, Maths, Science and Computing.

Foundation Subjects are: Geography, History, Design and Technology, Art and Design, Music and Physical Education (PE) and Languages (French) at KS2.



“Teachers here make lessons interesting and fun!”

Religious Education (RE): At Dover Park we use 'Living Difference III'- The Agreed Syllabus for Hampshire, Portsmouth, Southampton and the Isle of Wight.

Personal Development Learning: At Dover Park we use the Hampshire 'Supporting Development Learning' Guidelines for Schools' alongside other resources to provide a comprehensive curriculum that is relevant and tailored to the needs of our pupils and the global and local community in which they live. Our PDL curriculum is woven throughout our teaching and learning and includes spiritual, moral, social and cultural learning, learning and citizenship and British Values.

Relationships, Sex and Health Education: Dover Park delivers the Department for Education Statutory Guidance (2020), alongside teaching materials from the Christopher Winter Project and SCARF materials.

We ensure that our curriculum is broad, balanced, creative, exciting and relevant to our pupils.



“I love doing experiments and working outside”



Homework

We encourage you to support your child with their homework. Homework expectations will vary according to the age and stage of the child, but daily reading is suggested for children of all age groups.

In addition to daily reading each child will be given a homework grid each half term with a range of tasks. We expect children to complete at least one each week but if you want to complete them all-go for it!

Curriculum Enrichment

At Dover Park we are very lucky to be able to use our extensive school grounds to enrich our pupils learning. Being in the heart of Ryde also gives us access to a wide range of learning resources such as the beach, the Waterside Pool, Library and all that Ryde and the Isle of Wight has to offer.

We plan a range of visits to places of interest both on the Island and on the mainland to further enhance the curriculum, including a residential trip in Year 4 and in Year 6.

We use a wide range of speakers and visitors to school to bring learning to life such as; Open The Book group, the RSPCA, NSPCC, Carisbrooke Castle, The Lifeboat Service and a variety of musicians and sports groups.

We provide a range of After School Clubs each week. These usually change on a half termly basis and are free to pupils. Places are usually allocated on a first come-first served basis. In addition to a daily sport after school club other clubs are offered e.g. Art and craft, Computing, Music, Lego construction etc.

Each year our children take part in 'MardisGras', a carnival extravaganza.

Our 'Community Kids' Club takes pupils out and about in our local community. We work closely with Island Line- maintaining the planters at St. John's Station, we are partners with

Wightlink- singing on the ferry, we work with local Care Homes on intergenerational projects, we do beach cleans, litter picks and gardening.

We work with 'Shift It' and Wight Cycle and endeavour to train all our older children in 'Bikeability' so that they can ride a bike safely and understand the rules of the road before leaving primary school. We promote Active Travel.

Upon request pupils can access music lessons via peripatetic teachers. There is a cost to this service payable directly by parents to the IOW Music Service.

The School Council

Each year years 1-6 elect a School Council Representative. The school council meet regularly with the Headteacher and Deputy Head. The School Council representative's job is to involve everyone in their class in discussion and present the ideas to senior leaders. School Council Reps need to get everyone:

- Talking about things they want to change
- Coming up with ideas and suggestions for making improvements
- Putting ideas into action
- Seeing what works (evaluating their actions)



Learning Support / SEND

At Dover Park we believe that all children are entitled to High Quality Inclusive Teaching. Teachers at Dover Park take a flexible approach to learning providing work that is matched to the needs of the children in their class so that they achieve well and make good progress.

We are committed to challenging our most able pupils and supporting those who may need additional help.

Teachers are highly skilled in assessing the needs of our pupils and are swift to provide support where needed. The school uses a wide variety of strategies based on the needs of the child.

We employ a number of staff, in addition to teachers, across the school to support pupils learning and development. Each class has at least one full time Teaching Assistant (TAs). We have a number of Learning Support Assistants (LSAs) who work with children across the school on a needs led basis, an Emotional Literacy Support Assistant (ELSA), a Special Educational Needs Coordinator (SENCO), a Designated Teacher for Looked After Children (LAC), a Child and Family Liaison Officer (CFLO) and two trained Nurture staff.

We work with a number of external services including Speech and Language, Educational Psychologists, Children's Services, Occupational Health and School Nursing.

Dover Park Primary School is a highly inclusive school. We are committed to providing a fully accessible learning environment that meets the physical, emotional, social and academic needs of our children. The school fully implements the SEND Code of Practice. Our SEND school offer can be found on our website www.doverpark.co.uk

We strongly believe that in the importance of strong positive relationships between parents/carers, pupils and teachers. Good communication is essential to ensure that parents/carers are kept well informed and understand the issues related to their child. We produce 2 termly reports and an annual report, alongside regular opportunities to visit their child's class and attend parental consultation meetings.

All staff at Dover Park are very approachable and are happy to questions or concerns you have.



Food and Nutrition

School Lunches

All our meals are cooked freshly on the premise each day by our fantastic catering team.

A school lunch consists of a main course and a dessert that are balanced and nutritional as well as tasty. Vegetarian options or jacket potato are always available as well as fresh salad, milk or water, fruit and bread.

All children in Reception class, Year 1 and Year 2 are entitled to a free hot meal, as part of the Government's Universal School Meal Scheme, for others a school lunch currently costs £2.75 per day. Payment must be made in advance on a weekly,

monthly or termly basis using the school's online payment system. Some families in receipt of benefits may be entitled to a free school meal for their child. Please ask the school office for an application form or complete an online application on the IW Council website.

Pupils can also opt to bring a healthy packed lunch from home. We do not allow sweets, chocolate, chewing gum, sugary or fizzy drinks, nuts or any items that contain nuts.

We are a NUT FREE SCHOOL as we have a number of children with life threatening allergies. Please check the packaging carefully on any processed foods your child brings to school.

"The school dinners are lovely; my favourite is roast dinner"

Year 1 pupil



Snacks

Pupils in Reception, Year 1 and Year 2 will receive a free piece of fruit or veg at break time as part of the Government's School Fruit and Vegetable Scheme (SFVS). Older pupils are permitted to bring a **healthy snack** to eat at morning break.

Drinks

Children under 5 years old receive a free cup of milk each day.

Children are permitted to drink plain water throughout the school day. We require all children to bring a water bottle so that it can be refilled regularly.

Monies

Payment for school meals and other items can be made using our online payment system. This allows an efficient payment system in a secure and safe environment. Full details and support can be obtained from the school office.

Administering Medicines

Dover Park Primary School is fully aware of its duty to support pupils with medical conditions in school. A number of staff across the school are trained in First Aid and in the administration of medicines. All pupils with medical conditions will have a Medical Plan. Completed by the school in consultation with parents/carers. These will be updated annually. If circumstances change it is the parents' responsibility to inform the school at the earliest opportunity.

Staff will administer prescription medicines, provided a parent/carer has completed the appropriate form authorising staff to do so. Medicines must be in their original packaging, clearly labelled with the name of the child and the required dosage. Staff will not administer over the counter medicines, such as Calpol, without written permission.

Asthma inhalers and Epi-pens for children should be provided by parents and kept in school at all times. It is the responsibility of the parent to ensure that these are replenished and remain in date.

We require parents/carers to provide us with a minimum of two emergency contact numbers.

Medical / Dental Appointments

We expect all non-emergency doctors or dentist appointments to be booked for holiday periods or after school so that pupils do not miss valuable learning.

Sun protection

School staff are not permitted to apply sunscreen to pupils. In the warm summer months please apply a long lasting sunscreen to your child before school in sunny weather.

Friends of Dover Park Primary School

All parents/carers are automatically members of the Friends of Dover Park Parent and Teacher Association (PTA) and are very welcome to participate in school events.

The PTA organises a variety of fund raising events throughout the school year e.g. discos, cake sales, Easter egg hunt, book sales and the Christmas and summer fairs.

All proceeds go towards providing extras for the children or additional funding for school projects that benefit the children.

The PTA is a small and friendly team who are always grateful for new members. If you are interested in finding out more about the PTA, please contact the school office.



Family Support

In addition to our teaching staff our Family Support Team includes, Mrs. Roberts our Inclusion Leader/SENCO and Mrs. Jackson our Child and Family Liaison Officer, Mrs. Gibson our Education & Inclusion Officer and the school nursing team.

Our team are available to listen and respond to family and children's needs whether its providing a supportive ear, developing action or Early Help plans or signposting you and your family to confidential and personalised support services.

Out of School/Pre-school provision

We offer an onsite Breakfast Club and After School provision from 7.45am until 5.20pm daily. More details and a price list can be obtained from the school office.



Other information

Smoking

Dover Park Primary School, along with all IWC buildings is a **NO SMOKING** site, this includes e-cigarettes.

Dogs and other animals

Dogs and other animals are not permitted on site, with the exception of guide dogs.

Therapy dogs and other animals that are part of educational activities may only be permitted if permission has been granted by the head teacher.

Complaints

If you are unhappy with any school matters, please discuss this with the class teacher or head teacher in the first instance. If the complaint is not resolved the school's Complaints Policy and Procedure should be followed. This is available on our website or via the school office on request.

Policies and Procedures

A full list of our Policies and Procedures is available on our school website at www.doverpark.co.uk A paper copy will be made available on request via the school office.

Website

Our school website has a wealth of information. Please let us know if you are unable to locate what you need. The office staff will be happy to help.



*All information included in this prospectus was correct at time of print but may change throughout the year.



Dover Park Primary School
Dover Street, Ryde, Isle of Wight, PO33 2BN

Telephone: 01983 562617

Email: office@doverparkpri.iow.sch.uk

Web: www.doverpark.co.uk

